



(SMARTBUY) QUEST SOFTWARE – DoD ESI BPA ORDERING GUIDE

BPA #: W91QUZ-06-A-0004

Term: August 14, 2006 through March 31, 2017

FOB: Destination

Business Size: Large

Federal Tax ID: 54-1599882

CAGE Code: OS0H9

DUNS No.: 78-646-8199

Remit To:

ACH/Wire:

Information available in the Central Contractor Registration (CCR) or via the DLT Sales Contact below.

Mail:

DLT Solutions
PO Box 102549
Atlanta, GA 30368

Payment Terms: Net 30 (On Approved Credit)

Government Contracting Office:

Contracting Officer:

Procuring Contracting Officer Donna S. Harris Information Technology, E-Commerce and Commercial Contracting Center (ITEC4)
Attn: SFCA-IT-A
2461 Eisenhower Avenue
Alexandria, VA 22331-1700

Jill Sommer, Contracting Officer
Phone: (309) 782-3582
Email: jill.m.sommer.civ@mail.mil

Jennifer Tyler, Contract Specialist
Phone: (309) 782 4459/ DSN: 793.4459
Email: jennifer.s.tyler.civ@mail.mil

Software Product Manager (SPM):
Stephen Lascelles DISA
Phone:(732) 532-5349
FAX: (732) 532-5185
Email:
Stephen.lascelles@us.army.mil

Financial Management Office (FMO):
Finance and Accounting Office
Attn: Disbursement Office
3990 East Broad St., Bldg. 21
Columbus, Ohio 43213

Jonnice Medley
Phone: (301) 225-8081
Email:
Jonnice.Medley.civ@mail.mil

Vendor Point of Contact:

DLT Solutions
13861 Sunrise Valley Dr., Suite 400,
Herndon, VA, 20171

Sales & Order Contact Information:

Bradley Gernat
Tel: (703) 708-9105
Fax: (866) 708-6867
E-mail: Bradley.Gernat@dlt.com

Contracts Administration

Contact Information:

Christy Ventura
Tel: 703-708-9127
Fax: 866-708-6867
E-mail: Christy.Ventura@dlt.com
contracts-team@dlt.com



Ordering Process:

- (1) All requests for supplies and/or services shall be made in writing, in an email attachment, through the on-line request for quotations, or via FAX attention:
POC: Brad Gernat, Quest-ESI BPA Sales Team Lead
Phone: (703) 708-9105
Fax: (866-708-6867)
E-Mail: Bradley.gernat@dlt.com

- (2) All orders issued under this BPA shall contain:
 - (a) Name of Contractor
 - (b) BPA Number
 - (c) Delivery Order Number or if using another ordering instruments identification number.
 - (d) Quote Number
 - (e) Address, authorized point(s) of contact to initiate HelpDesk support requests, organization and telephone number. (At least one POC and two alternate authorized point(s) of contact need to be identified.)
 - (f) Statement of Work (SOW) for Professional Services.
 - (g) Serial Numbers for maintenance contracts.
 - (h) Secure Disk requirements.
 - (i) Period of performance.
 - (j) Contracting Officer's Representative (Name, Address, Phone No., Fax No., E-mail).
 - (k) Orders may be placed by Electronic Data Interchange (EDI), credit card, facsimile, on an authorized form such as a Standard Form (SF) 1449 or Department of Defense (DD) Form 1155.

A requested delivery date shall be placed on all orders. Contractor will confirm its ability to meet the requested delivery date within 3 days of the receipt of the order. If the Contractor cannot meet the requested date, an alternative date will be provided by the contractor or allow the ordering office to cancel the order.

Link to BPA Terms and Conditions:

<http://www.dlt.com/node/861>

Link to DLT GSA Schedule Contract (GS-35F-4543G) Terms and Conditions:

<http://www.gsaelibrary.gsa.gov/ElibMain/contractorInfo.do?contractNumber=GS-35F-4543G&contractorName=DLT+SOLUTIONS%2C+LLC&executeQuery=YES>

Link to DoD ESI and the Government Web sites:

<http://www.esi.mil/contentview.aspx?id=147&type=2>

<https://chess.army.mil/Contract/OrderingInfo/100045>