



## RED HAT LINUX – ESI BPA ORDERING GUIDE

**BPA #:** HC1013-04-A-5000

**Term:** May 1, 2004 through April 30, 2009

**FOB:** Destination

**Business Size:** Small

**Federal Tax ID:** 54-1599882

**CAGE Code:** OS0H9

**DUNS No.:** 78-646-8199

### Remit To:

**ACH/Wire:**

DLT Solutions, Inc.

SunTrust Bank

ABA #061000104

Acct #1000032705898

SWIFT Code SNTRUS3A

**Mail:**

DLT Solutions, Inc.

PO Box 102549

Atlanta, GA 30368

**Payment Terms:** Net 30 (On Approved Credit)

### Government Contracting Office:

**Contracting Officer:**

DITCO/PL8231

2300 East Drive

Scott AFB IL 62225-5406

**Software Product Manager (SPM):**

Ms. Jonnice Medley

Phone: (703) 681-2091

Fax: (703) 681-2785

Email: [jonnice.medley@disa.mil](mailto:jonnice.medley@disa.mil)

**Financial Management Office**

**(FMO):**

DITCO/CFE81

2300 East Drive

Scott AFB IL 62225-5406

Ms. Lauren O'Neill

Phone: (618) 229-9403

Fax: (618) 229-9177

Email: [lauren.oneill@disa.mil](mailto:lauren.oneill@disa.mil)

Ms. Kathy Kritikos

Phone: (618) 229-9216

Fax: (618) 229-9273

E-Mail: [CFE81@disa.mil](mailto:CFE81@disa.mil)

### Vendor Point of Contact:

DLT Solutions, Inc.

13861 Sunrise Valley Dr., Ste 400,

Herndon VA, 20171

POC: Red Hat-Linux-ESI BPA Sales Team

Phone: (877) 742-8358

Fax: (703) 709-8450

E-Mail: [disabpa@dlt.com](mailto:disabpa@dlt.com)

### Ordering Process:

- (1) All requests for supplies and/or services shall be made in writing, in an email attachment, through the on-line request for quotations, or via FAX attention:

POC: Red Hat-Linux-ESI BPA Sales Team

Phone: (877) 742-8358

Fax: (703) 709-8450

E-Mail: [disabpa@dlt.com](mailto:disabpa@dlt.com)

- (2) All orders issued under this BPA shall contain:

- (a) Name of Contractor
- (b) BPA Number
- (c) Delivery Order Number or if using another ordering instruments an identification number.
- (d) Quote Number
- (e) Address, authorized point(s) of contact to initiate HelpDesk support requests, organization and telephone number. (At least one POC and two alternate authorized point(s) of contact need to be identified.)
- (f) Statement of Work (SOW) for Professional Services.
- (g) Serial Numbers for maintenance contracts.
- (h) Secure Disk requirements
- (i) Period of performance.
- (j) Contracting Officer's Representative (Name, Address, Phone No., Fax No., E-mail)

A requested delivery date shall be placed on all orders. Contractor will confirm its ability to meet the requested delivery date within 3 days of the receipt of the order. If the Contractor cannot meet the requested date, an alternative date will be provided by the contractor or allow the ordering office to cancel the order.

Link to BPA Terms and Conditions:

[http://www.dlt.com/system/contract/terms\\_and\\_conditions/503/BPA\\_Mod\\_8\\_HC1013-04-A-5000.pdf](http://www.dlt.com/system/contract/terms_and_conditions/503/BPA_Mod_8_HC1013-04-A-5000.pdf)

Link to DoD ESI and the Government Web sites:

<http://www.esi.mil/>