

SynergisSoftware



Simple Power

ADEPT 

Enterprise Document Management & Workflow

## Find Documents Quickly & Enable Document Re-Use

As the volume of documents created across your organization grows exponentially, and the need to share and collaborate across departments and sites increases, the limitations of Windows Explorer as a document management solution become obvious.

Adept unifies all your organization's information in a single, centralized repository. It tracks information about each of your documents to ensure everyone can find what they are looking for – regardless of the location on a network.

Adept's Full Text Search (FTS) allows users to search the contents of documents, including Word, Excel, PowerPoint, PDF, DWG, and many others. FTS combined with Adept's powerful structured metadata searching gives you limitless ability to find the information you need quickly.

## Automate Workflow & Engineering Change Process

The manual process of passing paper throughout the organization is time consuming and prone to error. Adept's seamlessly integrated workflow capabilities help organizations automate simple or complex business processes to improve organizational productivity and accuracy across the enterprise. Adept also helps you automate your ECO/ECN process by packaging together disparate types of documents – digital photos, word documents, spreadsheets and scanned images – and electronically route them for review, approval, and distribution.

## Visualize

Each license of Adept includes and is tightly integrated with Oracle's AutoVue enterprise visualization software, the premier solution for enterprise-wide viewing, markup and compare. Adept provides native support for hundreds of formats including 3D CAD parts & assemblies, 2D CAD drawings, EDA PCB/IC layouts & schematics, scanned & raster documents, vector files, office documents, and graphics files.

With Adept's visualization tools, stakeholders across the extended enterprise can access critical data and provide feedback at all stages of the design process and project lifecycle, reducing communication barriers and project costs while accelerating project completion times.

## Collaborate Across Departments & Geographic Locations

Synergy between your people, processes and information are the foundation to your organization's success. Adept serves as the central repository and facilitator for collaboration on design and business documents across your enterprise. Adept streamlines processes, reduces project cycle time, and helps you create better quality products by connecting disparate departments and remote teams. Advanced workflow automation, built-in visualization and markup, email notification and management, transmittal automation, and automated PDF, DWF and TIFF publishing are just some of the ways Adept helps your organization work more efficiently.

## Secure & Control All Your Company Documents

Adept provides single and multi-site companies with secure, controlled access to documents from any connected location. Whether you require a centralized document vault or distributed vaults at each of your locations, Adept ensures that your documents are secure and provides built in version control and an audit trail for each document throughout its lifecycle.

Adept administers more granular control over user/group access rights to documents than is offered by Windows. Administrators have control over who can view, print, markup, check in/out, assign, edit protected data fields, create/edit file relationships, approve, copy, rename, move, delete, and more. Adept's interface for controlling rights is easy to use, so an IT staff is not required to manage the system.

## SOLVE Your Business Challenges

“Our time is now being spent the way it should be, creating or revising designs instead of wasting valuable time looking for them.”

Mark Luna  
Ameron International



## Manage CAD Files & Their Complex File Relationships

CAD users have unique document management requirements and require a specialized solution designed to work with their CAD system. Adept has been integrated with AutoCAD-based applications since 1991 and Autodesk Inventor since 2001. Adept has been a SolidWorks Gold Certified PDM product since 2003 and is also integrated with MicroStation. Adept's integrations provide access to its document management commands from right within the CAD tool, minimizing the impact on everyday design tasks. Adept effectively addresses the unique requirements of CAD users in the following ways:

### Attribute, Property and Tag Linking

AutoCAD attributes, SolidWorks and Inventor properties, and MicroStation tags are automatically extracted into Adept, eliminating manual data entry and ensuring that metadata can be leveraged for document searching and reporting.

### File Relationship Management

Adept manages and tracks complex file relationships that exist within AutoCAD (XREFS), Inventor, and SolidWorks files throughout a document's lifecycle. As documents are checked out, revised, routed through a workflow, copied, moved or renamed, Adept ensures all the parent/child file relationships are maintained. Adept displays these relationships in a tree structure to easily view "where used" and "composed of" information.

### Application Integration

Many Adept features are accessible from within the CAD tool, helping users be more efficient while ensuring effective document management. This provides users with an easy, intuitive way to perform their design and editing tasks while maintaining the consistency and security demanded in today's engineering environments.

### Bill of Material Automation

From within Adept, users can automate the creation of a Bill of Material in Excel or XML formats, using a wizard-based interface.

### Re-Use Existing Design Data

Users can quickly and easily copy and rename complete designs, including all their related files.

### Advanced Version Control

Version control is of critical importance, preventing CAD users from working on an incorrect version, and preventing the wrong version from making it to the shop floor, purchasing, or a building contractor. Adept's version control capabilities go deeper for CAD users when file relationships are used. When files with "parent/ child" relationships are revised, Adept ensures related files are linked to the correct version of the revised file.

### Batch Publish & Print

Adept PublishWave enables single or batch mode printing, plotting and PDF, DWF, or TIFF publishing directly from the Adept application. PublishWave works in an on demand or automated mode, providing high fidelity, native application output quality – without having to open the file in its native application. It supports publishing & printing of DWG, IDW, SLDDRW, DOC, DOCX, XLS, and XLSX native file formats.

### Comply with Industry Standards & Regulations

Maintaining a complete audit trail for each of your documents throughout their lifecycle is important not only for internal analysis and process optimization, but also for compliance with industry standards and regulations. Adept's electronic Audit Trail provides a reliable method to understand the complete history of each document, including what action was taken, by whom, and the date and time the action occurred. Our clients use Adept to help them comply with numerous standards, including: ISO, QS, TQM, Sarbanes Oxley, FDA 21-CFR11, and AS9100.

# LEVERAGE CONTENT Across the Enterprise

"Adept enables us to deliver documents from a controlled environment to customers anywhere in the world within minutes. This gives us a significant competitive advantage."

Glenda Martin-Barnes  
Innovative Steam

## FOCUS, COMMITMENT & EXPERTISE Ensures Your Success

Synergis Software develops document management and workflow solutions that enable you to effectively leverage business and design content across the enterprise to drive growth, mitigate risk, and gain competitive advantage. We help you find, manage, share, and control documents and related information throughout their lifecycle, securing your critical information assets and automating your business processes.

As your partner, we take a hands-on approach, working directly with you from initial planning through implementation, training, and ongoing support. When you implement Adept to manage and secure your electronic documents, the application becomes mission critical.

Synergis Software has nearly two decades experience developing, implementing and supporting document management and workflow solutions for organizations around the world: in more than 40 industries; in public and private sectors; and from startups to Fortune 500 companies.

Our clients include discrete and process manufacturers, architecture, engineering and construction firms, energy companies, transportation and public utilities, retail businesses, insurance and financial services firms, telecommunication providers, healthcare and life sciences organizations, government agencies, and educational institutions. More than 27,000 worldwide users benefit from Adept every day.

“I’ve met the people at Synergis Software. They’re passionate about making us successful. This is the kind of business relationship we’re looking for.”

Steve Marinella  
Aerospec

There simply is no substitute for working directly with the developer.

STAY  
COMPETITIVE

MITIGATE  
RISK

DRIVE  
GROWTH